

INSTITUT PENGAJIAN SISWAZAH
INSTITUTE OF POSTGRADUATE STUDIES

**BORANG PERMOHONAN PENGUGURAN KURSUS
APPLICATION FORM TO DROP COURSES**

Perihal Pelajar/Student's Particulars

Nama Penuh _____
Full Name _____

No. K/P : _____ No. Kad pintar : _____
Passport No. : _____ Smart No. : _____

Pusat Pengajian/School/Centre _____

Program Ijazah/Degree Programme _____

KURSUS-KURSUS YANG AKAN DIGUGURKAN/COURSE(S) TO BE DROPPED

Kod Kursus Course Code	Unit Units	Jenis Type	Tandatangan Pensyarah &Cop Lecturer's Signature & Stamps	Tarikh Date
			1. _____ _____	
			2. _____ _____	
			3. _____ _____	

Jumlah unit daftar selepas gugur kursus _____ unit
Total number of units registered after dropping of courses _____ units

Alasan pelajar untuk menggugurkan kursus Student's reason for the dropping of courses	Komen Pensyarah Lecturer's Comment
Tandatangan Pelajar Student's Signature	Tarikh/Date

Komen Dekan
Dean's Comment _____

Tandatangan Dekan
Dean's Signature _____

Cop Dekan
Dean's Stamp

Tarikh
Date _____

Sila pastikan bahawa baki unit tidak kurang daripada minimum yang telah ditetapkan mengikut Rancangan Pengajian anda.
Please ensure that the remaining units are not less than the minimum number of units required for the programme of study.

- ▶ Sila kembalikan borang kepada Institut Pengajian Siswazah
- ▶ Please return the form to the Institute of Postgraduate Studies

**PERINGATAN KEPADA PEMOHON : PENGGUGURAN KURSUS HANYA DIBENARKAN SEHINGGA MINGGU KE-6 SAHAJA
REMINDER TO APPLICANT : DROPPING OF COURSES ARE ALLOWED UP TO THE END OF THE 6TH WEEK.**

Anda bertanggungjawab untuk menyemak dengan Institut Pengajian Siswazah pada penghujung minggu ke-6 bahawa tindakan diatas telah diambil serta menyemak Kad Peperiksaan anda yang dikeluarkan oleh Bahagian Peperiksaan dengan teliti.
It is your responsibility to check with the Institute of Postgraduate Studies at the end of the 6th week that appropriate action has been taken. Ensure your examination slip coincides with the remaining units and courses.

Peraturan Yuran : Kursus yang digugurkan dalam minggu 1&2 :- Yuran Pengajian akan dikredit. Selepas minggu ke-3 yuran pengajian tidak akan dikredit/dikembalikan.
Fee Regulations : Courses dropped during week 1 & 2 :- Eligible for fee credit. Fees are not refundable or credited after the 3rd week.

